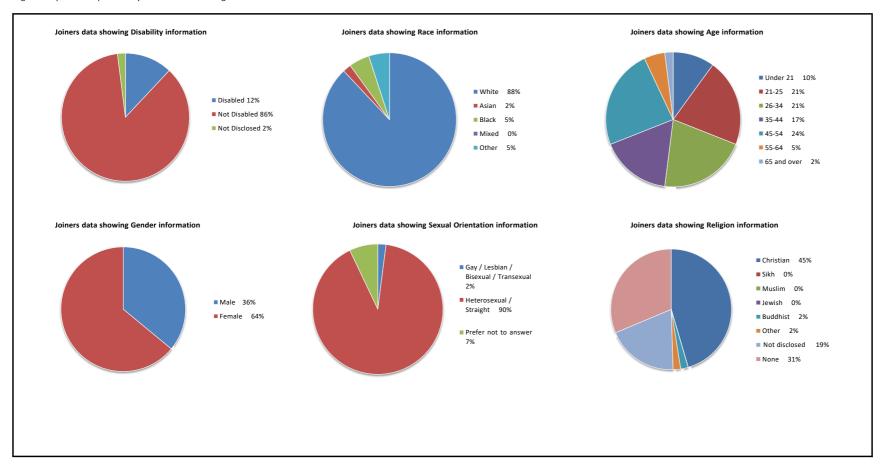
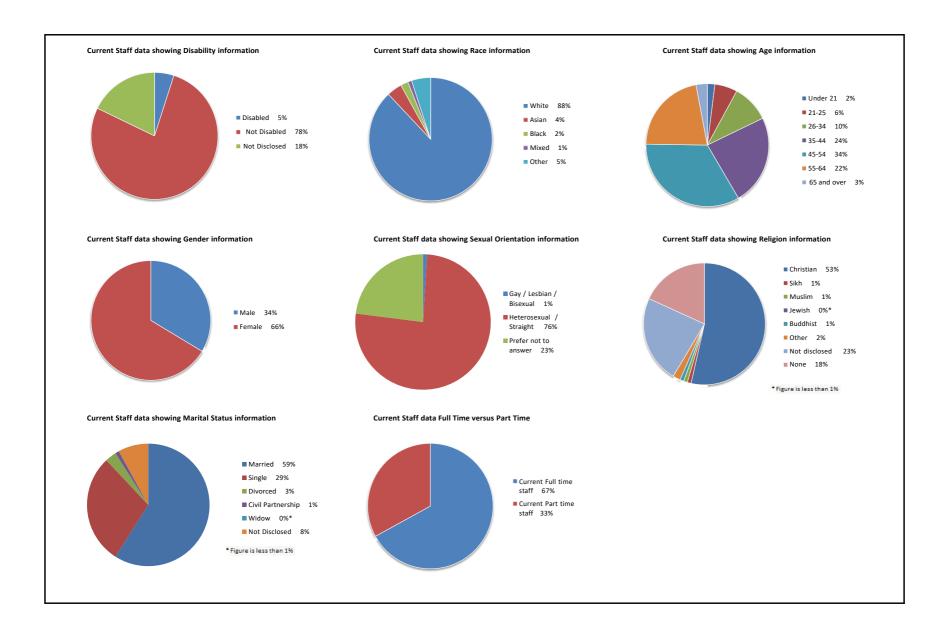
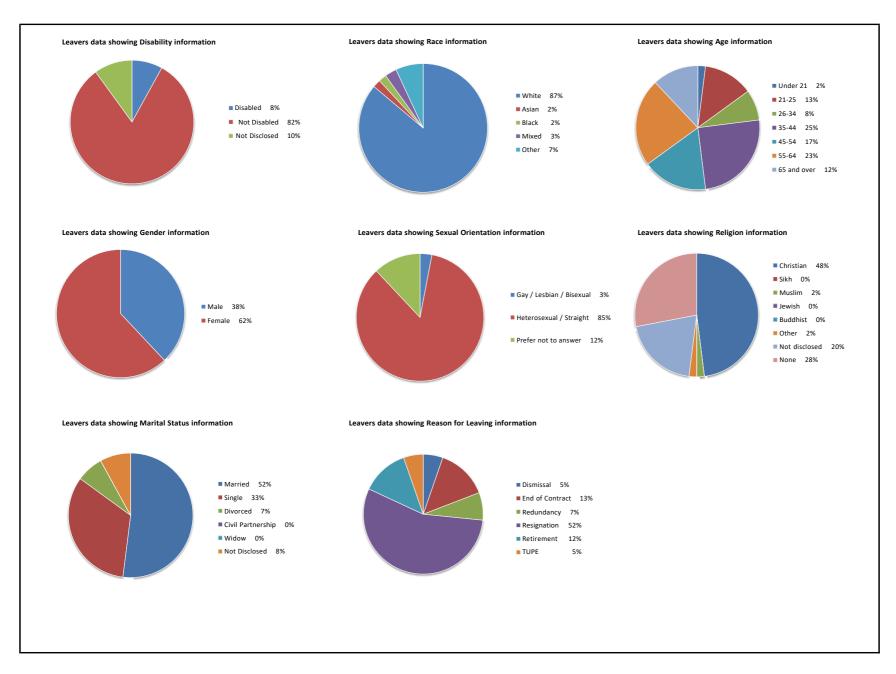
Overview of Equalities data for 2016

Full data can be viewed from page 4.
Figures may not add up to exactly 100% due to rounding







Recruitment 2016

- 1. Age
- 2. Disability
- 3. Gender Reassignment
- 4. Marriage and Civil Partnership
- 5. Pregnancy and Maternity
- 6. Race
- 7. Religion
- 8. Sex
- 9. Sexual Orientation

Requirements	Data						
	Analysis of recruitment in 2016, by protected characteristic 1, 2, 6, 7, 8 and 9						
	January 2016 to December 2016						
	Number of applications = 386						
	Number shortlisted = 159						
	Number of appointments = 42						
		Applications	_	Appointments			
	Age	%*	% *	%*			
	Under 21	15	12	10			
	21 - 25	17	14	21			
	26 - 34	21	15	21			
	35 - 44	21	22	17			
	45 - 54	19	30	24			
	55 - 64	8	8	5			
	65 and over	0	0	2			
	Disability	% *	% *	%*			
	Disabled	7	5	12			
	Not-disabled	93	95	86			
	Not Disclosed	0	0	2			
		•	•	•			
	Race**	%*	% *	%*			
	White	83	83	88			
	Asian	8	8	2			
	Black	5	5	5			
	Mixed	2	1	0			
	Other	3	3	5			
				· · · · · · · · · · · · · · · · · · ·			

			%*	%*	%*
Christian			49	55	45
Sikh			2	3	0
Muslim			2	2	0
Jewish Buddhist			0	0	0
			0	0	2
Other			18	13	2
Not disclosed			21	21	19
None			6	6	31
					·
Sex			% *	%*	% *
Male			38	36	36
Female			62	64	64
Sexual orientation			%*	%*	%*
Gay/Lesbian/Bisexual/Transs	exual		4	3	2
Heterosexual/straight			89	89	90
Prefer not to answer			7	8	7

Nixed: White and Black Caribbean, Other Mixed Background, White and Asian

Other: Information not disclosed, Other

Current Staff 2016

- 1. Age
- 2. Disability
- 3. Gender Reassignment
- 4. Marriage and Civil Partnership
- 5. Pregnancy and Maternity
- 6. Race
- 7. Religion
- 8. Sex
- 9. Sexual Orientation

Requirements	Data						
	Current Staff - 31.12.2016	Current Staff - 31.12.2016 Analysis of current staff as at 31.12.2016 by protected characteristics 1, 2, 4, 6, 7, 8 and 9					
	Analysis of current staff as at 31.12.2016						
	Total number of staff = 330						
	Analysis of current staff by protected cha	aracteristic					
	Age	% *					
	Under 21	2	\neg				
	21 - 25	6	\dashv				
	26 - 34	10	╡				
	35 - 44	24					
	45 - 54	34	7				
	55 - 64	22	7				
	65 and over	3					
	Disability	% *					
	Disabled	5	\neg				
	Not-disabled	78	\dashv				
	Not Disclosed	18					
		!	_				
	Marriage and Civil Partnership	%*					
	Married	59					
	Single	29					
	Divorced	3	\exists				
	Civil Partnership	1					
	Widow	0	Figure is less than 1%				
	Not Disclosed	8					
			=				

Race**			%*	
White			88	
Asian			4	
Black			2	
Mixed	Mixed Other			
Other				
				_
Religion			%*	_
Christian			53	
Sikh			1	
Muslim			1	
Jewish			0	Figure is less than 1%
Buddhist			1	_
Other			23	
Not disclosed	Not disclosed			
None			18	
Sex			%*	_
Male			34	
Female			66	
Sexual orientation			%*	_
Gay/Lesbian/Bisexual			1	
Heterosexual/straight			76	
Prefer not to answer			23	
		d to 100 due to rounding		
	White:	White British, White In		<u> </u>
	Asian: Indian, Pakistani, Othe			kground, Bangladeshi, Chinese
	Black: African, Caribbean, C		har Black B	ackground
	Black:	African, Caribbean, Ot	HEI DIACK D	ackground
	Black: Mixed:			r Mixed Background, White and Asian

Information from staff surveys	2016 Staff Satisfaction Survey						
	In the most recent Staff Survey carried out in 2016, staff were asked if they believed that the Council was committed to Equal						
	Opportunities in practice. 73% responded that they believed the Council was committed to Equal Opportunities in practice, down from 77% in 2014 and from 75% in 2012 when the previous two Staff Surveys were carried out.						
	Staff responded favourably when asked if they are treated fairly in respect of their gender, disability, age, ethnicity, religion and sexual orientation. Disagreement levels were low, ranging from 0% to 2% within the Council overall.						
	The 2016 Survey included the same three questions around bullying / harassment at work as the 2014 Survey, but in addition, a new question was introduced in 2016 where staff were asked whether they had any concerns over bullying at work directed at other colleagues, which 11% of staff agreed with. The percentage of staff with concerns over bullying and harassment continues to be at 3-4%, the same figure as in 2014. Since the last survey concern over bullying and harassment from colleagues has decreased by 1%, but there has been an increase in concern over bullying and harassment from customers has doubled from 3% to 6%. Whilst there has been an overall increase in concern over bullying and harassment, these figures remain low although there are still significant results which need to be addressed.						
	A corporate action plan is under preparation in relation to the concerns and issues raised by the Staff Survey and will be published in due course. Results by service were made available where 10 or more						
	staff responded and each service is working on their own Staff Survey Action Plan if necessary. A further						
	Staff Survey will be carried out in 2018.						
Training	Dignity at Work Training						
	We continue to offer Dignity at Work training to all staff on a regular basis. This informs them of our						
	zero tolerance and encourages them to come forward if they feel they are being subjected to any unwanted						
	behaviours. This training was updated and refreshed during 2015.						

Current Staff 2016 - full time/part time

- 1. Age
- 2. Disability
- 3. Gender Reassignment
- 4. Marriage and Civil Partnership
- 5. Pregnancy and Maternity
- 6. Race
- 7. Religion
- 8. Sex
- 9. Sexual Orientation

equirements	Data						
	Current Staff who are full time as of 31.12.2016						
	Analysis by protected characteristics 1, 2, 4, 6	, 7, 8 and 9					
	Total number of full time staff = 221						
	Analysis of current full time staff by protected	d characteristic					
	Age	% *					
	Under 21	3					
	21 - 25	7					
	26 - 34	11					
	35 - 44	25					
	45 - 54	33					
	55 - 64	20					
	65 and over	1					
	Disability	%*					
	Disabled	5					
	Not-disabled	77					
	Not Disclosed	18					
	Marriage and Civil Partnership	%*					
	Married	54					
	Single	34					
	Divorced	2					
	Civil Partnership	0	Figure is less than 1%				
	Widow	0	Figure is less than 1%				
	Not Disclosed	9	<u> </u>				

Race**			% *	
White			87]
Asian			5	
Black			3	
Mixed			1	
Other			5	
Religion			%*	
Christian			52]
Sikh			2]
Muslim			1]
Jewish			0]
Buddhist			0	Figure is less than 1%
Other			1	
Not disclosed			24	
None			20	
Sex			% *	_
Male			45	
			45	4
Female			55]
]
Female			55]
Female Sexual orientation			55 %*]
Female Sexual orientation Gay/Lesbian/Bisexual			55 %* 1	
Female Sexual orientation Gay/Lesbian/Bisexual Heterosexual/straight Prefer not to answer	s add to 100	Odue to rounding	%* 1 76	
Female Sexual orientation Gay/Lesbian/Bisexual Heterosexual/straight Prefer not to answer * Percentages may not alway			55 %* 1 76 23	White Background
Female Sexual orientation Gay/Lesbian/Bisexual Heterosexual/straight Prefer not to answer	White:	White British, White I	55 %* 1 76 23	
Female Sexual orientation Gay/Lesbian/Bisexual Heterosexual/straight Prefer not to answer * Percentages may not alway	White: Asian:	White British, White I Indian, Pakistani, Othe	%* 1 76 23 rish, Other Ver Asian Bac	kground, Bangladeshi, Chinese
Female Sexual orientation Gay/Lesbian/Bisexual Heterosexual/straight Prefer not to answer * Percentages may not alway	White: Asian: Black:	White British, White I Indian, Pakistani, Othe African, Caribbean, Othe	%* 1 76 23 rish, Other Ver Asian Backer Black Ba	kground, Bangladeshi, Chinese ackground
Female Sexual orientation Gay/Lesbian/Bisexual Heterosexual/straight Prefer not to answer * Percentages may not alway	White: Asian: Black: Mixed:	White British, White I Indian, Pakistani, Otho African, Caribbean, Ot White and Black Carib	55 %* 1 76 23 rish, Other Ver Asian Bacther Black Backbean, Other	kground, Bangladeshi, Chinese
Female Sexual orientation Gay/Lesbian/Bisexual Heterosexual/straight Prefer not to answer * Percentages may not alway	White: Asian: Black:	White British, White I Indian, Pakistani, Othe African, Caribbean, Othe	55 %* 1 76 23 rish, Other Ver Asian Bacther Black Backbean, Other	kground, Bangladeshi, Chinese ackground
Female Sexual orientation Gay/Lesbian/Bisexual Heterosexual/straight Prefer not to answer * Percentages may not alway	White: Asian: Black: Mixed:	White British, White I Indian, Pakistani, Otho African, Caribbean, Ot White and Black Carib	55 %* 1 76 23 rish, Other Ver Asian Bacther Black Backbean, Other	kground, Bangladeshi, Chinese ackground

Analysis of part time staff by protected characteristic	Current Staff who are part time as of 31.12.2	016				
protected characteristic	Analysis by protected characteristics 1, 2, 4, 6, 7, 8 and 9 Total number of part time staff (less than 37 hours per week) = 109 Analysis of current part time staff by protected characteristic					
	Age	% *				
	Under 21	1				
	21 - 25	3				
	26 - 34	6				
	35 - 44	22				
	45 - 54	36				
	55 - 64	26				
	65 and over	6				
	Disability	%*				
	Disabled	5				
	Not-disabled	79				
	Not Disclosed	17				
	Marriage and Civil Partnership	% *				
	Married	70				
	Single	18				
	Divorced	6				
	Civil Partnership	1				
	Widow	0				
	Not Disclosed	6				
	Race**	%*				
	White	91				
	Asian	2				
	Black	1				
	Mixed	1				
	Other	6				

Religion		9/	/*	
Christian		5	7	
Sikh		0)	
Muslim		0)	
Jewish		1		
Buddhist		2		
Other		4		
Not disclosed		2	.2	
None		1	.5	
Sex			6 *	
Male		:	11	
Female		8	9	
Sexual orientation		%	6 *	1
Gay/Lesbian/Bisexual		1		
Heterosexual/straight		7	7	
Prefer not to answer		2	2	
* Percentages may not a	lways add to 10	O due to rounding		
** Race categories:	White:	White British, White Irish	h Other W	White Background
nace categories.	Asian:			kground, Bangladeshi, Chinese
	Black:	African, Caribbean, Othe		
	Mixed:			Mixed Background, White and Asian
	Other:	Information not disclose		white and Asian
	other.	miormation not disclose	u, other	

Learning and Development

- 1. Age
- 2. Disability
- 3. Gender Reassignment
- 4. Marriage and Civil Partnership
- 5. Pregnancy and Maternity
- 6. Race
- 7. Religion
- 8. Sex
- 9. Sexual Orientation

Requirements	Data
Analysis of applications for learning and development opportunities and their outcomes for staff with different protected characteristics	Analysis of applications for learning and development opportunities refused by protected characteristic, if any.
	Our records show that there were no applications for learning and development oppourtunities refused during 2016.

Policies

Protected Characteristics

- 1. Age
- 2. Disability
- 3. Gender Reassignment
- 4. Marriage and Civil Partnership
- 5. Pregnancy and Maternity
- 6. Race
- 7. Religion
- 8. Sex
- 9. Sexual Orientation

Requirements

Analysis of policies and procedures by protected characteristic

Managing Misconduct

Total number of cases: 6

Analysis of cases by protected charactistic not shown as total number of cases less than 10.

Complaints Resolution

Total number of cases: 4

Analysis of cases by protected charactistic not shown as total number of cases less than 10.

Bullying and Harassment

Total number of cases: 0

There are no cases to report.

Improving Performance

Total number of cases: 0

There are no cases to report.

JSCC (05.04.17)

Long Term Absence

- 1. Age
- 2. Disability
- 3. Gender Reassignment
- 4. Marriage and Civil Partnership
- 5. Pregnancy and Maternity
- 6. Race
- 7. Religion
- 8. Sex
- 9. Sexual Orientation

Requirements	Data		
	Analysis of all long term sickness cases by pr	otected characteristics 1, 2, 4, 6, 7, 8 and 9	
	Total number of cases = 19		
	Age	%* 	
	Under 21	0	
	21 - 25	0	
	26 - 34	16	
	35 - 44	26	
	45 - 54	32	
	55 - 64	21	
	65 and over	5	
	Disability	%*	
	Disabled	16	
	Not-disabled	47	
	Not Disclosed	37	
	Marriage and Civil Partnership	%*	
	Married	63	
	Single	5	
	Divorced	21	
	Civil Partnership	0	
	Widow	0	
	Not Disclosed	11	

Race**	%*
White	84
Asian	5
Black	0
Mixed	0
Other	11
Religion	%*
Christian	53
Sikh	0
Muslim	5
Jewish	0
Buddhist	0
Other	0
Not disclosed	16
None	26
Sex	%*
Male	26
Female	74
Sexual orientation	%*
Gay/Lesbian/Bisexual	0
Heterosexual/straight	63
Prefer not to answer	37
* Percentages may not always a	dd to 100 due to rounding
** Race categories: White:	White British, White Irish, Other White Background
Asian:	Indian, Pakistani, Other Asian Background, Bangladeshi, Chinese
Black:	African, Caribbean, Other Black Background
Mixed:	White and Black Caribbean, Other Mixed Background, White and Asia
Other:	Information not disclosed, Other
Other.	illiornation not disclosed, Other

Attendance Procedure

- 1. Age
- 2. Disability
- 3. Gender Reassignment
- 4. Marriage and Civil Partnership
- 5. Pregnancy and Maternity
- 6. Race
- 7. Religion
- 8. Sex
- 9. Sexual Orientation

Requirements	Data		
	Analysis of all cases where formal action has 8 and 9 Total number of cases = 13	s been taken - from forn	nal meetings, by protected characteristics 1, 2, 4, 6
	Age	%*	
	Under 21	0	
	21 - 25	38	
	26 - 34	31	
	35 - 44	8	
	45 - 54	15	
	55 - 64	8	
	65 and over	0	
	Disability	%*	
	Disabled	15	
	Not-disabled	85	
	Not Disclosed	0	
	Marriage and Civil Partnership	% *	
	Married	23	
	Single	38	
	Divorced	8	
	Civil Partnership	0	
	Widow	0	
	Not Disclosed	31	

Race**	% *	
White	100	\neg
Asian	0	
Black	0	
Mixed	0	
Other	0	
Religion	%*	
Christian	38	
Sikh	0	
Muslim	0	
Jewish	0	
Buddhist	0	
Other	0	
Not disclosed	23	
None	38	
Sex	%*	
Male	54	
Female	46	
Sexual orientation	%*	_
Gay/Lesbian/Bisexual	0	
Heterosexual/straight	85	
Prefer not to answer	15	
* Percentages may not always	add to 100 due to rounding.	
** Race categories: White:	White British, White Irish, Othe	r White Background
Asian:	Indian, Pakistani, Other Asian B	ackground, Bangladeshi, Chinese
Black:	African, Caribbean, Other Black	Background
Mixed:	White and Black Caribbean, Otl	ner Mixed Background, White and Asian
Other:	Information not disclosed, Othe	-

Pregnancy and Maternity

Protected Characteristics

- 1. Age
- 2. Disability
- 3. Gender Reassignment
- 4. Marriage and Civil Partnership
- 5. Pregnancy and Maternity
- 6. Race
- 7. Religion
- 8. Sex
- 9. Sexual Orientation

Requirements	Data
Breakdown of employee's who started or finished their maternity	Total number of staff going on maternity leave = 7
	Total number of staff returning from maternity leave = 3
	Analysis of employees who started and/or ended their maternity leave in 2016 by protected characteristic is not given as this is less than 10.

Equal Pay Audit 2015 - Summary of Results

Introduction

Regular equal pay audits are an important element of ensuring that the pay and reward package is being applied fairly by reviewing the main areas where inequalities are likely to exist. The review of NHDC data was undertaken using grade, gender, age, ethnic group, disability, religion and sexuality. Analysis of basic pay for full time and part time employees, Market Forces payments, Additional Responsibility pay, starting pay, protected pay, Committee Attendance Allowances and IT Disturbance Allowance also occurred. In order for comparisons to be made the average, (mean) salary was been calculated for each grade in the groups considered. Differences above 3% between the groups being compared were considered significant and analysis focussed mainly on the instances where these occurred. The current Equal Pay Audit report for 2015 is available on the NHDC Internet page.

A further Equal Pay Audit will be carried out in 2017 and the Report from this will be published in 2018

Summary of Outcomes

Overall we are satisfied that there are no significant inequalities. In a large number of examples the minority groups are earning the same or more than the comparison group. This is particularly the case in respect of female staff where this Report gives a positive picture in terms of the narrowing differentials between men and women's average pay since the 2012 Report.

The most significant change since the last Report in 2012 is the increase in the number of staff for whom we have no information on certain protected criteria. The facility for staff to input their own personal diversity data on to the SAP system using Employee Self Service is seen as a good opportunity to improve the amount of equalities data we have. We hope that effective communication of this facility will encourage staff to complete the missing pieces of information and an action plan for this has been developed and is being implemented.

A high number of female workers are a feature of Local Government ranging from just over half to 3 quarters of the workforce and North Herts District Council is no different with 65.5% of being women. Nationally over 48% of local Government female workers are part-time and this changed very little from the time of the last Review. Part-time working is an excellent means of balancing work and the responsibilities of childcare and can be regarded as flexible working. The trend still is that women tend to be the main child carer and this is the main contributor to the demand for part-time work. The recent introduction of statutory shared parental leave and other family friendly measures may alter this over time, but it is going to be a long term gradual change rather than a short term one. At the next Equal Pay Review, due in 2017/2018, it will be interesting to note if progress has been made.

Whilst the ethnic background of the Council is still overwhelmingly White, this has dropped since the last Review and is now less than that of the population of the North Herts District in general. Although the overall percentage of those of Asian backgrounds has fallen slightly since the last Review, there has been positive progress in comparing average salaries with all other groups.

The number of those with a disability at the Council has fallen in recent years and there is a trend for these staff to remain at the same grade for considerable periods of time. Determining the underlying cause of this will require some further investigation, but there is no doubt an increase in recording of the disability status of our staff will enable a more accurate picture to be obtained.

Although the numbers who declare themselves to be Christians at the Council have fallen to just under 54%, there are still very few staff that come from the other religious groups. There is little evidence of discrimination against these groups but the small numbers can cause distortion.

The numbers of those who declare their sexuality to be other than heterosexual remains very small at the Council. The comparisons that can be made however show a positive picture for those from the bisexual, gay man and gay woman groups with differentials in their favour increasing in some cases.

The study of allowances and starting salaries at the Council did not indicate discrimination was occurring in the way these were being applied. The use of such allowances and starting salaries above the bottom of the scale has decreased or remained the same over the period, perhaps reflecting the difficult economic position experienced by the Council over this time.

As a final point to make in respect of carrying out an equal pay review, it is important to remember that not everyone wants senior, professional or managerial roles; there is a wide range of motivations in attending work including financial, social and personal aspects. Having said this, at North Herts District Council we are committed to developing all our staff and we have an excellent track record of supporting staff training in professional qualifications and in managerial qualifications through ILM3 and ILM5 and higher.

JSCC (05.04.17)

Leavers 2016

- 1. Age
- 2. Disability
- 3. Gender Reassignment
- 4. Marriage and Civil Partnership
- 5. Pregnancy and Maternity
- 6. Race
- 7. Religion
- 8. Sex
- 9. Sexual Orientation

Requirements	Data			
Breakdown of Leavers by protected	Leavers information 2016			
characteristic	Analysis of Leavers during 2016 protected characteristics 1, 2, 4, 6, 7, 8 and 9 and by reason for leaving			
	Analysis of Leavers during 2010 protected characteristics 1, 2, 4, 6, 7, 8 and 9 and by reason for leaving			
	Total number of leavers = 60			
	In addition, 7 employees commenced maternity	leave in 2016		
	,			
	Analysis of all Leavers by protected characterist	ic		
	Age	%*		
	Under 21	2		
	21 - 25	13		
	26 - 34	8		
	35 - 44	25		
	45 - 54	17		
	55 - 64	23		
	65 and over	12		
	Disability	%*		
	Disabled	8		
	Not-disabled	82		
	Not Disclosed	10		
	Marriage and Civil Partnership	%*		
	Married	52		
	Single	33		
	Divorced	7		
	Civil Partnership	0		
	Widow	0		
	Not Dislosed	8		
	Race**	%*		
	White	87		
	Asian	2		
	Black	2		
	Mixed	3		
	Other	7		

Religion	%*	
Christian	48	
Sikh	0	
Muslim	2	
Jewish	0	
Buddhist	0	
Other	2	
Not disclosed	20	
None	28	
Sen.	%*	
Male	38	
Female	62	
Female	62	
Sexual orientation	% *	
Gay/Lesbian/Bisexual	3	
Heterosexual/straight	85	
Prefer not to answer	12	
Reason for leaving	%*	
Early Severance	70	
Resignation	52	
Redundancy	7	
Retirement	12	
Dismissal	5	
End of Contract	13	
TUPE	5	
IUPE	5	

^{*} Percentages may not always add to 100 due to rounding.

** Race categories: White: White British, White Irish, Other White Background

Asian: Indian, Pakistani, Other Asian Background, Bangladeshi, Chinese

Black: African, Caribbean, Other Black Background

Mixed: White and Black Caribbean, Other Mixed Background, White and Asian

Other: Information not disclosed, Other

T-1-1	
Total number of resignations = 31	
Age	% *
Under 21	
21 - 25	16
26 - 34	10
35 - 44	29
45 - 54	19
55 - 64	23
65 and over	0
	•
Disability	% *
Disabled	3
Not-disabled	90
Not Disclosed	6
	•
Marriage and Civil Partnership	%*
Married	39
Single	42
Divorced	6
Civil Partnership	0
Widow	0

Not Disclosed

Resignation - Analysis by protected characteristics 1, 2, 4, 6, 7, 8 and 9

Race**	%*
White	87
Asian	0
Black	3
Mixed	6
Other	3
Religion	% *
Christian	45
Sikh	0
Muslim	0
Jewish	0
Buddhist	0
Other	0
Not disclosed	19
None	35
Sex	% *
Male	48
Female	52
Sexual orientation	% *
Gay/Lesbian/Bisexual	3
Heterosexual/straight	87
Prefer not to answer	10

^{*} Percentages may not always add to 100 due to rounding.

** Race categories: White: White British, White Irish, Other White Background

13

Asian: Indian, Pakistani, Other Asian Background, Bangladeshi, Chinese

Black: African, Caribbean, Other Black Background

Mixed: White and Black Caribbean, Other Mixed Background, White and Asian

Other: Information not disclosed, Other

Analysis of leavers by reason of Early Severance, Redundancy, Retirement, Dismissal, End of Contract and TUPE not shown as total number of leavers for each of these reasons is less than 10.